

NEDonBoard, Institute of Board Members

membership charter

Membership charter

Fostering a positive membership community

The code of conduct serves as a framework to guide your behaviours and actions as a member of NEDonBoard, Institute of Board Members. It fosters a vibrant, collaborative, professional, and successful membership community. The conduct guidelines have been developed to reflect our mission and values. We encourage all members to embrace them.

The NEDonBoard Membership Charter represents a commitment to the distinctive excellence and professionalism of our members. Adhering to the charter signifies their unparalleled expertise and dedication to continuous professional development and ethics. By following the charter, NEDonBoard members showcase their commitment to their profession's standards and practices.

Purpose of the guidelines

The purpose of the code of conduct is threefold.

- 1 Promote the reputation of our members and our organisation. By adhering to the guidelines, NEDonBoard members collectively contribute to enhancing the reputation of our membership community. The guidelines demonstrate that we embody professionalism, integrity, and ethical conduct, enhancing the reputation and credibility of our members.

- 2 Uphold professionalism. By adhering to the guidelines, NEDonBoard members contribute to upholding high standards of professionalism within our membership community. The code of conduct ensures that interactions and engagements are respectful and creates a welcoming and inclusive environment for all members of the community.
- 3 Cultivate a supportive and collaborative community. As an institute made by board members for board members, collaboration lies at the heart of our community. The guidelines encourage members to engage in meaningful collaboration, knowledge sharing and support for one another. Collectively, we create an environment where members feel valued, connected, and inspired to develop professionally together.

The guidelines are designed to reflect positively on both individual members and our membership organisation as a whole. They elevate the non-executive director profession and drive positive impact in the corporate landscape.

Conduct guidelines

- 1 **Professionalism.**

Members should always conduct themselves in a professional manner, demonstrating honesty and uprightness in their interactions with fellow members, external stakeholders and the NEDonBoard staff.

- 2 **Communication.**

Members should engage in respectful and constructive communication, promoting a positive and inclusive environment within the organisation. Differences of opinion should be expressed in a respectful manner, fostering open and constructive dialogue and collaboration.

- 3 **Confidentiality.**

Members should respect and maintain the confidentiality of sensitive information discussed within the organisation, ensuring the trust and privacy of fellow directors and members.

4 **Collaboration.**

Members should actively participate in collaborative activities and initiatives within the membership organisation. They should foster a culture of shared learning, growth, and mutual assistance.

5 **Continuous professional development.**

Members should strive for continuous professional development, staying updated on industry trends, best practices, and emerging issues related to the non-executive director role. They should actively seek opportunities for learning, networking, and skill enhancement.

6 **Contribution and engagement.**

Members should participate in the activities and initiatives of NEDonBoard. This can include participating in events, sharing insights and experiences, and volunteering for working groups.

7 **Conflict of interest.**

Members should promptly disclose any potential conflicts of interest that may arise in their involvement. They should avoid situations where personal interests may unduly influence their actions.

8 **Integrity.**

Members should uphold high standards of integrity and ethics, both professionally and personally, to maintain the reputation of the membership organisation.

Compliance with the charter

NEDonBoard, Institute of Board Members does not audit adherence to the charter but trusts that members will determine how they demonstrate professionalism, integrity, and collaboration.

Nevertheless, anyone who becomes aware of a breach of this charter should promptly report such instances to Elise Perraud at elise.perraud@nedonboard.com. All reports will be handled with confidentiality and due diligence. Upon receiving a report, a fair and unbiased investigation will be

conducted to determine the appropriate course of action. Outcomes may vary, depending on the nature of the breach, and can include guidance, mediation, or other corrective measures such as termination of membership.

The integrity of our community relies on the collective adherence to this charter. We believe in the shared responsibility of upholding our values and maintaining the integrity of our organisation.

Positive contributions and continuous improvement

NEDonBoard, Institute of Board Members recognises and celebrates the contributions of our members towards fostering a supportive and vibrant community, such as ambassador programs.

Our strength lies in our diversity and the active engagement of all members. Members are encouraged to actively participate in and contribute to the development of our community, whether through events, initiatives, or providing feedback on this charter.

We commit to the ongoing enhancement of this charter, ensuring it remains relevant and reflective of our evolving community and the wider professional landscape. This charter will be reviewed regularly to incorporate feedback, reflect new insights, and address changing needs.